

# PRIVACY STATEMENT (MEMBERS)



Data protection and privacy are important to us and we are committed to protecting the privacy of our members and their representatives. All data are kept confidential and in compliance with Austrian and European data protection and data security regulations.

## 1. WHO IS RESPONSIBLE FOR DATA PROCESSING AND WHO CAN YOU CONTACT?

“Vienna International Scout Group” – VISG 88 is a branch association of “Wiener Pfadfinder und Pfadfinderinnen (WPP)”, ZVR: 323936327, which therefore responsible for processing your personal data. Their contact information is listed below.

- postal address: Wiener Pfadfinder und Pfadfinderinnen, Hasnerstraße 41 1160 Vienna, Austria
- email: office@wpp.at

You can contact the branch association Vienna International Scout Group – VISG 88

- email: visg88@gmail.com

## 2. WHICH DATA ARE BEING PROCESSED?

We process personal data you provide to us when joining the association. These personal data include master data (such as name, address, date of birth), medical information, pictures, master data of parents’ (such as parents’ telephone number, parents’ email address(es), parents’ address).

## 3. WHAT ARE THE PURPOSES AND LEGAL BASIS FOR PROCESSING YOUR DATA?

Your personal data are processed for the purposes of membership administration (maintaining a register of members, getting in contact with our members and their parents, documentation of membership contributions, correspondence with members, accompanying our members in their scout life). The legal basis for processing your data is to perform the contract or take steps prior to entering into a contract within the meaning of Article 6 paragraph 1 (b) General Data Protection Regulation – GDPR.

In order to take care of children, it may be important for the responsible leaders to know specific medical information. These and possibly other special categories of personal data are only processed with your consent and for specific purposes (fulfilling our legal supervising duty during the meetings, camps and/or outings as well as being able to provide appropriate first aid in case of emergency). Moreover they will be erased immediately when these data are no longer necessary in relation to the purposes for which they were processed.

## 4. PHOTOGRAPHS

Occasionally, we may take pictures of the children in the course of our activities. We may use these images on our website, in digital photographic albums that we use for illustrated reporting



of our activities as well as in our printed publications that we produce for promotional purposes. We may also make video recordings.

If we use pictures of individual children, we will not use the name of that child in the photo caption.

We may use group photographs or footage with very general labels, such as “spring camp”.

We only use images of children who are suitably dressed, to reduce the risk of such images being used inappropriately.

Images must only be used in circumstances where parental consent has been given. The legal basis for processing your data is your consent within the meaning of Article 6 paragraph 1 (a) General Data Protection Regulation – GDPR. You can revoke your consent at any time by contacting us (see contact details under (1)). This revocation will not affect the legitimacy of data processing before the receipt of the revocation.

The images will not be used for any other purpose without your further parental consent.

## 5. WHO WILL HAVE ACCESS TO YOUR DATA?

Those of our team members (leaders and/or members of the parents’ board) who need your data to fulfil contractual or legal obligations and to pursue legitimate interests will have access to your data.

Beyond that, also the following parties will have access to your personal information:

- data processors we work with (specifically IT providers such as our common member administrative database SCOREG) to the extent necessary for them to provide their services and fulfil their contractual obligations;
- member organisations: Association of Boy Scouts and Girl Guides of Austria (PPÖ) as well as the world federations WOSM World Organization of the Scout Movement and WAGGGS World Association of Girl Guides and Girl Scouts

## 6. HOW LONG WILL WE KEEP YOUR DATA?

We will process your personal data in electronic form on a needs basis for the duration of your membership in the association (from the initiation of membership negotiations to the granting of membership) or for as long as we have your consent to do so; and after that for the duration of the legal or statutory retention period specified; after that your data will be deleted or stored in depersonalised form only.

## 7. WHAT ARE YOUR DATA PROTECTION RIGHTS?

You have the right to request and receive, free of charge, information on the personal data we hold about you, the origin of the data, the recipient(s) to whom they may be disclosed and the purpose of data processing.

In addition, you have the right to correction of any mistakes in your personal data, the right to erasure of your personal data, the right to restriction of processing of your personal data and the right to data portability. Please do not hesitate to contact us if you have any questions about your rights or other issues concerning our use of your personal data (see contact details under (1)).



Finally, you have the right to file a complaint with the supervisory authority, which in Austria is the Austrian Data Protection Authority.

## 8. CHANGES TO THE PRIVACY STATEMENT

We reserve the right to amend our privacy statement to reflect new developments and changing legal requirements. We recommend that you read our privacy statement on a regular basis so you are always up to date about the protection of data we gather.

Version of April 2019